



Free Lance Investigations, LLC
And Process Serving

232 NE Lincoln, Suite A, Hillsboro OR 97123 (Hillsboro Office):

167 High Street SE, Salem OR 97301 (Salem Office):

SPECIAL PROCESS (Special Circumstances Contact Us to Discuss)
 PRIORITY Within 24 Business Hours
 RUSH Within 48 Business Hours
 REGULAR Normal Course

Hillsboro (503) 547-8444 **** Salem (503) 588-5643

Toll Free: (866) 435-9633

www.ladypi.com

Please Complete the Following for Process Service/Filing/Recording Needs:

CLIENT INFORMATION

| | | | |
|------------------|--|------------|--|
| Date | | Firm Name: | |
| Attorney: | | Address: | |
| Contact: | | Phone No. | |
| Client Matter #: | | Fax No. | |
| Email: | | | |

CASE INFORMATION/INSTRUCTIONS

| | | | | | |
|--|--|-------------------------|--|----------------------|--|
| CASE NAME: | | | | | |
| DOCUMENTS TO BE FILED/SERVED/RECORDED: | | | | | |
| File/Record Case By: | | State/County | | Court | |
| Case No: | | Personal Service Only: | | Can We Sub Serve: | |
| Serve Subject By Date: | | Appear Date: | | Appear Time: | |
| File Proof with Court: | | Return Proof to Client: | | Call When Completed: | |

SERVICE FACTS:

| | | | | | |
|----------------------|--|----------------|--|------------|--|
| Name: | | | | | |
| Residence: | | | | | |
| Business: | | | | | |
| HOME PHONE: | | BUSINESS PHONE | | WORK HOURS | |
| DATE OF BIRTH | | DL NO. | | SS NUMBER | |
| SPECIAL INSTRUCTIONS | | | | | |